

TOWN OF EXETER

ESTABLISHED 1799



Town Board Meeting Minutes April 9, 2024 – 7:00 PM at Exeter Town Barn

Present: Supervisor Doreé Baker
Councilman Sammie Brooker
Councilwoman Teri Musser
Wendy Crouch, Town Clerk

Also Present: Steven Baker, Highway Superintendent
David Arkema, Land Use Officer
Emma Miner

Absent/Excused: Daniel Andela, Councilman

Supervisor Baker called the meeting to order at 7:02 PM and led everyone in the Pledge of Allegiance.

Adoption of Town Board Minutes: Motion by Councilman Brooker and seconded by Councilwoman Musser to adopt the minutes from March 9, 2024. Motion carried

Adoption of Planning Board Minutes: Motion by Councilwoman Musser and seconded by Councilman Brooker to adopt the minutes from March 28, 2024. Motion carried.

OLD BUSINESS:

- Website Update - Waiting on getting .gov email addresses before going live.
- 284 Agreement - **Motion** by Councilwoman Musser to approve 284 Agreement submitted, seconded by Councilman Brooker. Motion carried

NEW BUSINESS:

- Supervisor Baker advised she will be attending Town Finance School sponsored by the Association of Towns and Office of the State Comptroller, May 14-15, 2024.
- Highway Superintendent Baker advised he registered for a Drug and Alcohol Testing Class for Superintendents on April 18, 2024, and will also be attending the Annual School for Highway Superintendents, June 3-5, 2024.
- Councilman Arkema resigned his position as Councilman of the Exeter Town Board.
Motion made by Councilman Brooker and seconded by Councilwoman Musser to accept the resignation of Councilman Arkema. Motion carried.

- David Arkema to accept the Appointment of new Land Use Officer.
Motion by Councilwoman Musser and seconded by Councilman Brooker to accept the Appointment of new Land Use Officer, David Arkema. Motion carried.
- Dumpster Day will be held May 11, 2024, from 8:00 a.m. to 12:00 p.m. Wendy Crouch, Exeter Town Clerk to put ad in the Pennysaver.
- Emma Miner expressed interest in the Town Board vacancy.

FINANCIAL REPORTS

- Supervisor Report - **Motion** to accept by Councilman Brooker, seconded by Councilwoman Musser. Motion carried
- Land Use Officer Report
 - Mr. Arkema suggested utilizing a cover letter when issuing building permits to property owners.
Motion by Councilwoman Musser to accept inclusion of cover letters when issuing building permits and seconded by Councilman Brooker. Motion carried
 - Motion** to accept the Land Use Officer Report by Councilwoman Musser, seconded by Councilman Brooker. Motion carried
- Justice Report – **Motion** to accept by Councilman Brooker, seconded by Councilwoman Musser. Motion carried
- Highway Superintendent Report
 - Superintendent Baker submitted request to purchase culvert pipes for paving Wing Hill Road.
Motion by Councilwoman Musser for the purchase culvert pipes, seconded by Councilman Brooker. Motion carried
 - Superintendent Baker provided a quote for cost of a new plow truck, stating if purchased within 30 days, the truck will be assembled and ready for use in 2026.
Motion by Councilman Brooker to purchase a new plow truck, seconded by Councilwoman Musser. Motion carried
 - Motion** by Councilman Brooker to accept Highway Superintendent Report and seconded by Councilwoman Musser.

POLICIES

- Personnel Policy – review tabled

PUBLIC COMMENT

None

EXECUTIVE SESSION

Not necessary

AUDIT BILLS/ABSTRACT

Motion by Councilman Brooker and seconded by Councilwoman Musser to pay the audited

claims.

General	\$6,277.93
Highway	\$39,922.80

ADJOURNMENT

Motion by Councilman Brooker and seconded by Councilwoman Musser to adjourn the Town Board meeting at 8:55 PM.

Next meeting: Thursday, May 16, 2024 at 7:00 PM

Submitted by: _____

Print Name: Wendy Crouch

Approved by: _____

Print Name: _____